

Nancy McFarlane, Mayor
Kay C. Crowder, Mayor Pro Tem
Mary-Ann Baldwin
Corey D. Branch
David N. Cox
Bonner Gaylord
Russ Stephenson
Dickie Thompson

TUESDAY, FEBRUARY 16, 2016

1:00 P.M. REGULAR SESSION
THE COUNCIL CHAMBER

NOTICE TO HEARING IMPAIRED:

Audio enhancements have been installed in the Council Chamber. Assistive listening devices are available upon request. Interpreters for deaf and hearing impaired persons are available. If needed, please provide a 24-hour notice by calling 996-3100 (voice) or 996-3107 (TDD).

A. MEETING CALLED TO ORDER BY THE MAYOR

1. Invocation – Reverend John L. Saxton, Unitarian Universalist Fellowship of Raleigh
2. Pledge of Allegiance

B. RECOGNITION OF SPECIAL AWARDS**C. AGENCY GRANTEE PRESENTATION**

1. Holly Richard and Sara Hanson, Tammy Lynn Center

D. CONSENT AGENDA

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a council member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The vote on the consent agenda will be a roll call vote.

1. Sale of Surplus Property

Mary Waller, Finance

The Public Works department has five sewer flusher trucks now considered surplus property, each with an estimated value that exceeds \$30,000. To authorize a sale by auction of surplus property at this value threshold, a Council resolution is required by state law. Included with the agenda packet is a draft resolution authorizing the Purchasing Manager to conduct a public sale.

Recommendation: Adopt the resolution to authorize the sale of surplus property.

2. Petition Annexations

Simone Robinson, City Planning

<u>AREA NAME AND DISTRICT</u>	<u>PETITIONER</u>	<u>ACRES</u>	<u>PROPOSED USE</u>
<u>Contiguous Petition</u>			
10410 Globe Road (E)	Chris Strickland of Discovery Properties	2.0	Commercial
Aspan Subdivision, 4114 Westwood Place (E)	Yogesh Sanghvi of Aansan, LLC	2.19	Residential
<u>Deferred Annexation</u>			
9601 Fonville Road (A)	Jerry Looper for Paul T. and Melinda Barham	1.53	Residential

Recommendation: Acknowledge the annexation petitions and direct the City Clerk to check the sufficiency of the petitions pursuant to State statute and if found sufficient, authorize advertisement for a public hearing to be held March 15, 2016.

Because the property located at 9601 Fonville Road is connecting to City water only and sewer service is not available at this time, it is recommended that the annexation of this property be deferred.

3. Grants

3.1 Highway Safety Program - Crash Reconstruction Equipment Grant

Dawn Myers, Police

The National Highway Traffic Safety Administration offers a grant program via the Governor's Highway Safety Program which will offset the full cost of equipment that will assist the Police Department crash reconstruction unit with the investigation and adjudication of serious or fatal motor vehicle crashes. The grant is funded at 75 percent and will provide \$11,250 in federal funds which would be allocated for equipment purchase. The City match for the grant is 25 percent, which will amount to \$3,750. The grant was administratively approved by the grants committee on December 17, 2015; the application requires a resolution from the governing body which acknowledges the public interest of the project.

Recommendation: Adopt the local government resolution and authorize the Mayor to sign the required documentation. Authorize staff to submit the grant application.

3.2 Supplemental Agreements - North Carolina Department of Transportation Project Agreements

Todd Delk, City Planning

The City was previously awarded grants on three projects from the federal Congestion Mitigation and Air Quality Improvement (CMAQ) program. The three projects include the Bicycle Restriping and Bike Lane Striping; Six Forks Road Sidewalks (from Coleridge Drive south of I-440 to Wake Forest Road); and the I-40 Overpass Pedestrian Retrofits at three locations.

Grant amounts were exceeded for the Six Forks Road sidewalks and the I-40 Overpass Retrofits upon award of contracts in July 2015, due mostly to an escalation in construction costs during 2015. The City utilized appropriations from Public Works capital funds to expedite award of the construction contract. The contract award for the Bicycle Restriping and Bike Lane Striping project, now nearing completion, was lower than the original grant allocation. It is not feasible at this time to utilize funding for additional bike lane striping; staff recommends reallocation of this grant to the remaining eligible projects.

City staff, NCDOT, and the Capital Area Metropolitan Planning Organization have agreed to revise the existing funding allocations three grants to reallocate federal funding from the Bicycle Restriping project to cover a portion of the higher construction costs on the other two projects.

Name of Project Number One:	CMAQ Bicycle Restriping
Managing Division:	City Planning – Transportation
Approval Requested:	Supplemental to Municipal Agreement
Reason for Council Review:	Interlocal Agreement
Amount to be forfeited:	\$412,562
Vendor:	NC Department of Transportation
Originally budgeted:	\$1,115,703
Currently budgeted:	\$600,000

Name of Project Number Two:	Six Forks Road Sidewalks (Coleridge Drive south of I-440 to Wake Forest Road)
Managing Division:	City Planning – Transportation

Approval Requested:	Supplemental to Municipal Agreement
Reason for Council Review:	Interlocal Agreement
Additional amount to be received:	\$121,233
Vendor:	NC Department of Transportation
Originally budgeted:	\$483,000
Currently budgeted:	\$725,466
Name of Project Number Three :	I-40 Bridge Pedestrian Improvements
Managing Division:	City Planning – Transportation
Approval Requested:	Supplemental to Municipal Agreement
Reason for Council Review:	Interlocal Agreement
Additional amount to be received:	\$300,946
Vendor:	NC Department of Transportation
Originally budgeted:	\$2,050,000
Currently budgeted:	\$2,651,892

Recommendation: Authorize the City Manager to execute the supplemental agreements and adopt a budget amendment to reallocate the grant funding. Accounting details are included with the agenda packet.

4. [Easements](#)

4.1 **Private Sanitary Sewer Easement - 5212 North Hills Drive**

Sarah Beth Gentry, City Planning

A request has been received from Mangrum Builders, LLC for an easement on City property located at 5212 North Hills Drive for the purpose of connecting a private residence to existing public sanitary sewer facilities. The sewer infrastructure to be installed in the easement area will be maintained by Mangrum Builders, LLC or its successors in interest. The Parks, Recreation, and Cultural Resources (PRCR) department is the maintenance manager of this property and is in agreement with the exchange of real property interests. Compensation in the amount of \$100 will be provided for the granting of the easement and is subject to the following conditions: (i) The easement area shall be flagged and field verified by PRCR; (ii) the specifications for construction, vegetation removal, and planting shall be submitted to and approved by PRCR; (iii) a Tree Impact Permit shall be submitted to and approved by PRCR. A report is included with the agenda packet.

Recommendation: Authorize the easement.

5. [Contracts and Consultant Services](#)

5.1 **Professional Services – New Bern Avenue Sidewalk and Transit Improvement Project – Kimley Horn and Associates**

Chris Johnson, Public Works

Council previously authorized sidewalk and transit improvements along New Bern Avenue. The project will include installation of new sidewalk, replacement of existing sidewalk, enhancing and upgrading crosswalks, transit stop improvements, mid-block crossings, improving pedestrian safety, and other pedestrian improvements from Tarboro Road to Sunnybrook Road.

In order to procure engineering design services for these improvements a Request for Proposals process was conducted. Staff received proposals from nine firms; each proposal has been evaluated with regard to criteria identified in the request for proposals letter, which includes the anticipated level of Small Disadvantaged Minority and Women Owned Business (SDMWOB) participation. A list of the

firms submitting a proposal is included with the agenda packet. Once the proposals were reviewed, a review committee comprised of members of the Design Construction Division, Office of Transportation Planning, and Transportation Operations Division recommends Kimley Horn and Associates (KHA) to perform professional engineering services on the project.

The Design Construction Division has also completed negotiating an agreement and fee with KHA to provide engineering services. The consultant is proposing to utilize 27.7 percent SDMWOB participation.

Name of Project:	New Bern Avenue Sidewalk and Transit Improvement Project
Managing Division:	Public Works – Design/Construction
Reason for Council Review:	Contract award >\$150,000
Original CIP Project Budget:	\$5,754,071
Vendor:	Kimley Horn and Associates (KHA)
Prior Contract Activity:	N/A
Budget Transfer:	Administrative
Currently Encumbered (% of estimate):	\$0
Amount of this Contract:	\$618,683
Encumbered with this Approval:	\$618,683

Recommendation: Authorize the City Manager to execute a contract in an amount not to exceed \$618,683.

5.2 **Contract Services – ERP Analysts, Inc. – Amendment Number One**

Beth Stagner, Information Technology

The City recently completed a successful software upgrade to the Enterprise Resource Planning (ERP) system, upgrading the Oracle PeopleSoft product from software version 9.0 to version 9.2. The ERP system operates the City's core financial, human resource, and payroll functions. During the course of the upgrade project, certain desirable features of the software system were deferred to ensure the overall software upgrade project maintained the planned delivery schedule and project budget. The upgrade project is complete and the contract with the implementation vendor is substantially complete.

The City has an existing managed services agreement with ERP Analysts, Inc. It is desirable to amend the existing contract with this vendor for the purpose of implementing upgrade project items originally intended to be included but deferred from the core project as described above. Items to be implemented by ERP Analysts include improved and expedited vendor payment processing; notification rule changes for purchasing cards and general ledger journals; reconfiguration of the purchase requisition change order process; improved end-user Work Center functionality; and custom reporting improvements and corrections. Sufficient funding remains within the PeopleSoft Upgrade 9.2 capital budget. The contract amendment will not exceed \$204,000, with work to be complete by June 30, 2016.

Prior Contract Activity:	Original contract \$100,000
Amendment One:	\$204,000
Encumbered with this Approval:	\$304,000
Budget transfer required:	Administrative

Recommendation: Authorize the City Manager to execute the contract amendment in an amount not to exceed \$204,000.

5.3 Contract Services – Parks System Planning - AECOM Technical Services, Inc. – Contract Extension and Amendment Number Three

Cassie Schumacher-Georgopoulos,
Parks, Recreation, and Cultural Resources
AECOM Technical Services, Inc. has been under contract since August 6, 2012 (PR173-12) to develop and implement the Parks, Recreation, and Cultural Resources System Plan. The City expanded the scope of services of the contract to include Greenway Design guidelines and development of a park evaluation and training pursuant to a contract amendment on August 3, 2015. The contract with AECOM Technical Services, Inc. expired effective December 31, 2015.

Staff is requesting City Council ratification for an amendment to extend the contract from December 31, 2015 to May 31, 2016 in order to complete work. Ratification and authorization of the amendment to extend the contract is required. No additional cost would be incurred by way of this contract extension.

Recommendation: Ratify the extension of contract services with AECOM Technical Services, Inc. and authorize the City Manager to execute a contract amendment.

5.4 Contract Services - Raleigh Arts Plan - Cultural Planning Group, LLC – Contract Extension and Amendment Number Four

Cassie Schumacher-Georgopoulos,
Parks, Recreation, and Cultural Resources
The Cultural Planning Group, LLC has been under contract since August 12, 2014 (PR156-14) to provide consulting services for the development, coordination, and implementation of the Raleigh Arts Plan. The four phase project is substantially completed with only Phase Four remaining which consists of workshops with Raleigh Arts Partners scheduled for March 2016. The contract with The Cultural Planning Group, LLC expired effective December 31, 2015.

Staff is requesting City Council ratification for an amendment to extend the contract from December 31, 2015 to May 31, 2016. Ratification and authorization of the amendment to extend the contract is required. No additional cost would be incurred by way of this contract extension.

Recommendation: Ratify the extension of contract services with Cultural Planning Group, LLC and authorize the City Manager to execute a contract amendment.

5.5 Interlocal Agreement - Paving Services - Town of Garner

TJ Lynch, Public Utilities
The City desires to update the contract with the Town of Garner to perform restoration services in the form of pavement cut repairs, concrete curb and gutter replacements, and concrete sidewalk repairs associated with water and sewer infrastructure work performed within the jurisdiction of the Town of Garner. Under this agreement, the Garner Public Works Department shall perform repair services upon the direction of the Public Utilities department. Utilizing Garner town forces for these services allows for more timely restoration to disrupted roadway infrastructure as a result of utility repairs. Raleigh has been operating the water and sewer systems in the Town of Garner under a merger agreement executed in July 2000.

A contract has been negotiated with the Town of Garner to provide these services at a cost not to exceed \$50,000 per year, with an option to renew for four additional one-year terms.

Name of Project:	Town of Garner Paving Services
Managing Division:	Public Utilities – Sewer Maintenance Division
Approval request:	Contact award
Reason for Council Review:	Interlocal Agreement
Fiscal Year 16 Budget	\$50,000
Actual Contract Amount:	\$50,000
Vendor Name:	Town of Garner
Prior Contract Activity:	N/A

Recommendation: Authorize the City Manager to execute the contract in an amount not to exceed \$50,000.

5.6 **Contract Services - On Call Consulting – Amendment Number Three**

Eileen Navarrete, Public Utilities

A contract to perform on-call Geographic Information Service (GIS) consulting was executed April 4, 2013 with individual Colleen Sharpe. The purpose of the contract is to provide GIS consultation for projects such as hydrant and meter mapping applications, master address repository, synchronization of meter billing data and GIS, as well as other needs. Contract amendment number three, in the amount of \$49,900 with a time extension to December 31, 2016, will provide for the fourth year of the anticipated five-year contract. The total contract amount subsequent to this amendment will exceed the threshold that can be approved at an administrative level.

Contract History:

Name of Project:	GIS On-Call Consulting Services
Request Reason:	Contract amendment approval (contract >\$150,000)
Vendor:	Colleen Sharpe
Prior Contract Activity:	\$50,100 (administrative approval)
Amendment One:	\$49,900 (administrative approval)
Amendment Two:	\$49,900 (administrative approval)
Currently Encumbered:	\$149,900
Amount of this Contract Amendment:	\$49,900
Encumbered with this Approval:	\$199,800

Recommendation: Authorize City Manager to execute the contract amendment in an amount not to exceed \$49,900.

5.7 **Lease Amendment - Surface Parking - 213 South Harrington Street**

Gregg Pollard, City Planning

The City has an existing lease arrangement for three surface parking lots fronting West Hargett and South Harrington streets from Dillon Supply Company (Dillon), in effect since 2004. In December 2015 Dillon sold two of the three lots and has given a 30-day termination notice for release in accordance with provisions of the existing lease. The existing lease is scheduled to expire August 1; following termination of the two lots leaves one surface parking area at 213 South Harrington Street. The lot is located adjacent to the City's Dillon Building parking lot.

Staff has reviewed the benefits of continuing the lease with Dillon, and recognizing the increasing need and demand for parking in the vicinity stemming from upcoming development projects, staff recommends amending and extending the lease for 213 South Harrington Street. Dillon has agreed to amend the lease at the current per space rent amount for the 27 space parking lot, with an extension of the lease period from to January 31, 2018.

Recommendation: Authorize the City Manager to execute a lease amendment.

5.8 Contract Services – Weaver C. Barksdale & Associates, Inc. - Amendment Number One

Chandler Francis, Finance

The City utilizes the services of Weaver C. Barksdale & Associates, Inc. to investment management services for two funds – the Other Post-Employment Benefits (OPEB) trust reserves and Capital Reserves/Risk Reserves – for which the City has broad statutory investment authority. Since inception of the agreement in 2010, Weaver has been paid an average annual amount of \$26,000. The accumulated fees will exceed the \$150,000 contract threshold in FY16; therefore the contract is being amended to extend the contract through December 2016 and to adjust the fee cycle from a rolling 12-month period to the City's 12-month fiscal year period. A request for proposals process will be conducted later in the 2016 calendar year for investment consultant services. At that time a decision will be made regarding further extension of Weaver Barksdale as they are one of the fund managers recommended by the current investment consultant.

Name of Project:	Investment Management Services
Managing Division:	Finance – Treasury
Approval Requested:	Contract amendment
Reason for City Council Review:	Contract amendment > \$150,000
Vendor:	Weaver C. Barksdale & Associates, Inc.
Prior Contract Activity:	Original contract January 1, 2010 (administrative approval); \$147,280 paid to date
FY16 Budget:	\$26,000
Currently Encumbered:	\$7,202
Amount of this Contract Amendment:	\$31,799 (\$18,799 FY16, \$13,000 FY17)
Encumbered with this Approval:	\$39,000

Recommendation: Authorize the City Manager to execute the contract amendment.

5.9 Contract Services – Investment Research & Advisory Group, Inc. – Contract Extension

Robin Rose, Finance

The City utilizes the services of Investment Research & Advisory Group, Inc. ("IRA Group") to provide investment advisory services for employee Supplemental Retirement Plan. The City's engagement of the IRA Group represents a key fiduciary relationship in the management of the plan. The contract with IRA Group expires February 29 and it is desirable to renew the contract for a two-year term with the same fee structure. The City plans to issue a request for proposals for investment advisory services and trustee services, currently provided by BB&T, related to the plan prior to the end of this two-year contract extension.

Name of Project:	Investment Advisory Services
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Managing Division:	Finance – Administration
Approval Request:	Award of contract extension
Reason for Council Review:	Contract extension >\$150,000
Vendor:	Investment Research & Advisory Group, Inc.
Prior Contract Activity:	Original contract March 1, 2012 – two-year term First extension March 1, 2014 – two-year term
FY16 Budget:	\$50,000
Amount of this Contract Extension:	\$100,000
Encumbered with this Approval:	\$100,000

Recommendation: Authorize the City Manager to execute the contract extension.

5.10 Ratification of Contract for Prior Performance with Choate Construction

Rich Kelly, Public Works

In August 2015, Public Works staff worked in partnership with the developer of the Charter Square tower and its general contractor, Choate Construction, to complete needed infrastructure work associated with the Charter Square project. To help meet the scheduled opening of Charter Square, staff requested Choate Construction complete work that the City was required to perform to improve the safety, appearance and functionality of City streets, utility lines and sidewalks adjacent to the office project. Choate Construction completed the following work at the request of the City in a timely and satisfactory manner: repair and pavement of Lenoir Street, clearing of sewer line on Lenoir Street, filled planting trench along Fayetteville Street and planted shrubs, replaced curb and gutter on Wilmington Street, milled and repaved turn lane along Wilmington Street, striped Wilmington Street, and corrected sidewalk grade at the intersection of Fayetteville and Lenoir Streets. Total cost for the work completed is \$90,000.

Staff has reviewed the invoices and inspected the completed work. Funds to pay Choate Construction are available in the Public Works department operating budget. As the work was performed in the absence of a written contract, City Council ratification of the understanding is required by statute to allow payment to proceed.

Recommendation: Ratify the obligation of the City to pay Choate Construction in an amount not to exceed \$90,000 for the work described. Authorize the City Manager to execute a written agreement to document the obligations of the parties with regards to the completed work.

6. Personnel Changes

6.1 Human Resources

Steve Jones, Human Resources

The new positions below were reviewed by the Human Resources Department. The fiscal impact of the reclassification will be absorbed within existing approved salary and benefit appropriations. These positions are requested as mid-year additions to augment billing and customer service functions in Utility Billing division of the Public Utilities Department.

Public Utilities

Customer Services Specialist (code 0127; PG 28), four positions

Recommendation: Authorize the new positions.

7. Encroachment Requests

7.1 Bartram Road

Paul Kallam, Public Works

A request has been received from TK Real Estate Holdings, LLC to install a storm drainpipe in the right-of-way. A report is included with the agenda packet.

Recommendation: Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

7.2 234 Fayetteville Street

Paul Kallam, Public Works

A request has been received from First Empire Telex, LLC to relocate a grease trap in the right-of-way. A report is included with the agenda packet.

Recommendation: Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

7.3 Fiber Technologies Networks, LLC - Various locations

Paul Kallam, Public Works

A request has been received from Fiber Technologies Networks, LLC to install fiber optic cable and pole sets in the right-of-way. A report is included with the agenda packet.

Recommendation: Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

7.4 Google Fiber North Carolina, LLC - Various Locations

Paul Kallam, Public Works

A request has been received from Google Fiber North Carolina, LLC to install 30,622 feet of fiber optic cable, 175 access vaults and three LCP (local convergence point) cabinets in the right-of-way. A report is included with the agenda packet.

Recommendation: Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

8. Budget Amendments and Transfers

8.1 Moore Square Improvements Project

Scott Payne,

Parks, Recreation, and Cultural Resources

A donation in the amount of \$2,500 for development and operation of Moore Square has been received. Accounting detail is included with the agenda packet.

Recommendation: Authorize a budget amendment in the amount of \$2,500.

9. [Bids](#)

9.1 **Bid Award – Fire Station Five Renovations and Repairs - Engineered Construction Company**

Aaron Hair, Public Works

On January 27, 2016, nine formal bids were received and publicly opened for the Fire Station Five Renovations and Repairs project. Engineered Construction Company submitted the low bid of \$950,663. Small Disadvantaged Minority Women Owned Business (SDMWOB) participation is 17.95 percent. Funding is appropriated in the capital budget and will be transferred to the deferred maintenance reserve budget. Renovations to the station include the addition of a Captain's office in the apparatus bay, a large concrete deck on the back of the station, new fire protection, complete new sewer and water services, and a 300 GPM grease trap.

Name of Project:	Fire Station Five Renovations and Repairs
Managing Division:	Public Works – Construction Management
Approval Request:	Bid award
Reason for Council Review:	Formal bid award
Original CIP Budget:	\$505,000
Construction Bid Award:	\$950,663
Vendor:	Engineered Construction Company
Prior Contract Activity:	None
Budget Transfer:	Administrative
Encumbered with this approval:	\$1,045,729

Recommendation: Award the bid to Engineered Construction Company and authorize the City Manager to execute a construction contract with Engineered Construction Company.

9.2 **Bid Award - Concord Street Water and Sewer Replacement**

Eileen Navarrete, Public Utilities

On January 21, 2016 six bids were received for the Concord Street Water and Sewer Replacement Project. The project will replace the existing water and sewer lines along Concord Street and the surrounding streets including Stanhope Avenue and Rosemary Street. This project is funded through the capital budget program that replaces aging and undersized mains in the older areas of the City. The project will install approximately 1,600 linear feet of sewer lines and 2,400 linear feet of water lines.

Pipeline Utilities, Inc., Raleigh submitted the lowest responsive bid in the amount \$1,364,000 with a 15.32 percent Small Disadvantage Minority Women Owned Business (SDMWOB) participation.

Name of Project:	Concord Street Water and Sewer Replacement Project
Managing Division:	Public Utilities – Capital Improvements Management Division
Approval request:	Bid award
Reason for Council Review:	Formal bid award
Original CIP Budget:	\$1,973,000
Construction Bid Award:	\$1,364,000
Vendor Name:	Pipeline Utilities, Inc. of Raleigh, NC

Prior Contract Activity: N/A
 Encumbered with this approval: \$1,364,000

Recommendation: Award the bid to Pipeline Utilities, Inc. of Raleigh, NC in the amount not to exceed \$1,364,000. Authorize the City Manager to execute the contract.

9.3 Bid Award - Spring Valley Lift Station Abandonment and Eton Road Gravity Sewer Extension

Eileen Navarrete, Public Utilities

On January 19, 2016, two bids were received in this informal bidding process for the Spring Valley Lift Station Abandonment and Eton Road Gravity Sewer Extension. The project will abandon the existing lift station at 194 Spring Valley Road in the Town of Wake Forest. It will also replace the existing aging sewer lines serving properties along Eton Road in the City of Raleigh. The project will abandon the lift station and install a total of 1,015 linear feet of sewer lines.

Pipeline Utilities, Inc. of Raleigh, NC submitted the lowest responsive bid in the amount \$499,990 with a 10.41 percent Small Disadvantage Minority Women Owned Business (SDMWOB) participation.

Name of Project: Spring Valley Lift Station Abandonment
 and Eton Road Gravity Sewer Extension
 Managing Division: Public Utilities – Capital Improvements
 Management Division
 Approval request: Bid award
 Reason for Council Review: Informal bid award
 Original CIP Budget: \$513,000
 Construction Bid Award: \$499,990
 Vendor Name: Pipeline Utilities, Inc. of Raleigh, NC
 Prior Contract Activity: N/A
 Encumbered with this approval: \$499,990

Recommendation: Award the bid to Pipeline Utilities, Inc. of Raleigh, NC in the amount not to exceed \$499,990. Authorize the City Manager to execute the contract.

9.4 East College Park Infrastructure Project Contract

Hillary Leacock, Housing and Neighborhoods

On June 14, 2015, the Community Development Division of the Housing and Neighborhoods Department issued a Prequalification Application for the East College Park Infrastructure Project. The project consists of the removal and replacement of live infrastructure systems, including water, sewer, storm drain, sidewalks, milling and paving, curb and gutter, utility coordination, grading and erosion control activities to be completed in an area bounded by Oakwood Avenue, Hill Street, Raleigh Boulevard, and New Bern Avenue. These improvements are necessary in order to be able to construct new residential units on City-owned properties in East College Park.

This project is one of the planned activities outlined in the 2016 Action Plan, which is part of the 2016-20 Consolidated Plan approved by Council on May 5, 2015. The Action Plan describes the City's plans for the expenditure of federal housing funds for a given fiscal year. Furthermore, infrastructure improvement is one of the goals set forth in the Neighborhood Revitalization Strategy Area

(NRSA) Plan, with this project being a specific performance measurement benchmark. The NRSA Plan was approved by Council November 3, 2015.

Seven submittals in response to the Prequalification Application were received on July 7, 2015. Five of the seven construction companies were prequalified to bid on the East College Park Infrastructure Project. A formal bid for the project was issued on November 29, 2015 and bids were received until January 14, 2016 at 3:00 p.m. Three bids were received from: T. A. Loving Company; Pipeline Utilities, Inc.; and J.F. Wilkerson Contracting Co., Inc. The apparent low-bidder was T. A. Loving Company with the bid amount being \$4,585,000. T.A. Loving Company proposes to utilize 17 percent Small Disadvantaged Minority Women Owned Business (SDMWOB) participation.

This project is a joint funding effort between the Public Utilities and Housing and Neighborhoods Departments. Details are provided in the agenda packet.

Name of Project:	East College Park Infrastructure Project.
Managing Division:	Housing and Neighborhoods – Community Development
Approval Request:	Bid award
Reason for Council Review:	Formal bid award
Construction Bid Amount:	\$4,585,000
10 Percent Contingency:	\$458,500
Total Contract Amount:	\$5,043,500
Vendor:	T.A. Loving Company
Prior Contract Activity:	N/A

Recommendation: Award the bid to T.A. Loving Company in the amount of \$5,043,500 and authorize the City Manager to execute a construction contract.

10. [Traffic](#)

Ordinances adopted by the City Council authorizing the following traffic changes will become effective seven days after Council action unless otherwise indicated.

10.1 **Speed Limit Reduction – Country Ridge Drive**

Jed Niffenegger, Public Works

It is recommended that the speed limit be reduced from 35 mph to 25 mph on Country Ridge Drive. Country Ridge Drive is classified as Neighborhood Local and is constructed to typical residential street standards. This request meets the requirements of the adopted Neighborhood Traffic Management Program. A signed petition has been received by staff representing at least 75 percent of the residents or property owners along the street in support of the speed reduction request.

Recommendation: Approve as recommended and authorize the appropriate changes in the traffic code as included in the agenda packet.

THIS IS THE END OF THE CONSENT AGENDA

Below are the recommendations of the Planning Commission. The Council may wish to consider these items in the same manner as items on the consent agenda. Items marked with one asterisk (*) beside the Certified Recommendation number are located within flood-prone areas. Items marked with the pound sign (#) beside the Certified Recommendation number are located within the Falls Basin or the Swift Creek Watershed Protection Area. Items marked with the plus sign (+) beside the Certified Recommendation number indicate special conditions for stormwater management. Items marked with (VSPP) beside the Comment indicate that a Valid Statutory Protest Petition has been filed. **Denotes Drainage Basins

- | | | | | | |
|-----|----------|---------|-----|------------------------------|--|
| (1) | CR-11686 | Z-41-15 | 8-0 | Approval,
Conditional Use | Hillsborough Street, south side,
between Rosemary and Concord
Streets to Stanhope Street **(Rocky) |
|-----|----------|---------|-----|------------------------------|--|

Ken Bowers, City Planning
Steve Schuster, Commission Chair

This is a request to rezone property from Neighborhood Business & Industrial-2 w/Special Residential Parking Overlay District (NB & IND-2 w/SRPOD) to Neighborhood Mixed Use-4 Stories-Urban Limited-Conditional Use w/Special Residential Parking Overlay District (NX-4-UL-CU w/SRPOD).

The proposal is consistent with the Future Land Use Map, Urban Form Map, and most of the pertinent policies of the Comprehensive Plan. The proposed rezoning is reasonable and in the public interest. The proposal would permit mixed-use development in close proximity to the NSCU campus, on a Main Street/Transit Emphasis Corridor. The proposal is compatible with the surrounding area. Conditions help mitigate potential impacts on the adjacent neighborhood and promote pedestrian-oriented uses.

The Planning Commission suggests that the applicant add a zoning condition related to open space on Rosemary Street.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of March 1, 2016.

1. Poole Road Sidewalk Project

Tim Sudano, Public Works

On January 2, 2013, Council adopted the Comprehensive Pedestrian plan, which promotes a walkable Raleigh by recommending safe and convenient pedestrian facilities and continuous connectivity throughout the City. The pedestrian plan ranked the Poole Road sidewalks 13th out of 211 total projects. Funding is available as part of the program allocation for sidewalk improvements from transportation bond proceeds.

A public meeting was held November 5, 2015 to present design information and preliminary right-of-way and easement needs; the Bicycle and Pedestrian Advisory Commission reviewed the project on December 14, 2015. Staff has prepared plans showing the proposed improvements. It is now appropriate to present the project to City Council for final authorization.

Recommendation: Authorize the project to proceed.

2. **Raleigh BikeShare Program Update**

Eric Lamb, City Planning

In 2014 Toole Design completed a feasibility study to assess the potential for a bike sharing system in Raleigh. A business plan for implementation of a bikeshare system was completed in 2015, which provided funding options for capital and operation. The City received a Congestion Mitigation & Air Quality (CMAQ) grant for \$2.0 million through the Capital Area Metropolitan Planning Organization (CAMPO) to cover the costs of constructing a system; however the required local match of \$425,000 was not appropriated. Staff will provide an update regarding bikeshare program options and will outline potential scenarios for funding, implementation, and operation of a system.

Recommendation: Receive as information.

G. **REQUESTS AND PETITIONS OF CITIZENS (2:00 P.M. OR AFTER)**

1. Sig Hutchinson would like to speak on behalf of supporters and organizations relative to a bike share program.
2. Neil Riemann, Cameron Park Neighborhood Association, wishes to introduce a text change regarding alley transition. Additional information is included in the agenda packet.
3. Jona Marie Ricci would like to address the apparent lack of concern for the current and future financial welfare of residents participating in the City's Housing and Neighborhood programs; absence of response or cooperation from the City Manager when a serious issue is repeatedly brought to the attention of his office; failure of City departments to provide specific documents critical to a residents project.
4. Lisa Rowe, PLM Families Together, would like for the Council to consider initiating paving Plainview Road without curb and gutters. Additional information is included in the agenda packet.

H. **MATTERS SCHEDULED FOR PUBLIC HEARINGS (2:00 P.M. OR AFTER)**

1. **Downtown and Hillsborough Street Municipal Service Districts**

Kirsten Larson, Budget and Management Services

This is a hearing to receive input from residents and property owners of the Downtown and the Hillsborough Street Municipal Service Districts regarding services provided in the MSD areas. The input will be considered as the City prepares to issue a request for proposals for providing augmented municipal services in each district.

Following the hearing, it would be appropriate to adopt the revised scope of work for service proposals; the criteria to be used in evaluating submittals received in response to the request for proposals process; and to authorize staff to proceed.

2. **Z-44-15 – ACC Boulevard**

Bynum Walter, City Planning

This is a hearing to consider a request from GHTD Brier Creek, LLC to rezone approximately 2.32 acres from Conditional Use Thoroughfare District with PDD (Alexander Place PDD) (CUD TD w/PDD) to Commercial Mixed Use – 7 stories – with Parking Limited Frontage and Conditions (CX-7-PL-CU). The property is located on ACC Boulevard, south side, west of its intersection with Brier Creek Parkway.

Once the hearing is closed, the council may take action to approve, deny or refer the case to committee.

3. Z-45-15 – Poole Road

Bynum Walter, City Planning

This is a hearing to consider a request from Wayne and Ella Adams, Community Alternatives for Supportive Abodes and Roberson hill Apartments, Inc., to rezone approximately 2.93 acres from Residential-10 (R-10) to Residential Mixed use – 3 stories (RX-3). The property is located on the north side of Poole Road just east of its intersection with Raleigh Boulevard.

Once the hearing is closed, the council may take action to approve, deny or refer the case to committee.

I. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

1. Has not met.

2. Items Pending

Item #15-01 – Economic Development Toolkit (2/9/16)

J. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

1. No report.

2. Items Pending

Item #15-01 – Z-39-15 – Trailwood Drive Conditional Use District (1/19/16)

K. REPORT AND RECOMMENDATION OF THE SAFE, VIBRANT AND HEALTHY NEIGHBORHOODS COMMITTEE

1. Has not met.

L. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

1. Has not met.

M. REPORT OF MAYOR AND COUNCIL MEMBERS**N. APPOINTMENTS**

The following committees have appeared on past agendas and some nominations have been made. The Council may take action to make appointments or if the nominations have not been closed, which would be indicated on the agenda, additional nominations may be made on the ballot in the agenda packet or at the Council table. An asterisk beside a name means that person is presently serving on that board or commission.

Human Relations Commission – One Vacancy

No nominees.

Stormwater Management Advisory Commission – One Vacancy

No nominees.

O. NOMINATIONS

AN ATTENDANCE RECORD OF EACH INCUMBENT IS INCLUDED IN THE AGENDA PACKET.

Arts Commission

The terms of Nancy W. Novell and Jason Craighead are expiring in March. Neither is eligible for reappointment because of length of service.

Board of Adjustment

The term of J. Carr McLamb is expiring. He is eligible for reappointment and would like to be considered for reappointment.

Planning Commission

The term of Mitchell Fluhrer is expiring. He is eligible for reappointment and would like to be considered for reappointment.

Raleigh Transit Authority

The term of Sherita McCullers is expiring. She is eligible for reappointment and would like to be considered for reappointment.

Stormwater Management Advisory Commission

The term of R. Michael Birch is expiring. He is not eligible for reappointment because of length of service.

P. REPORT AND RECOMMENDATION OF THE CITY ATTORNEY**Q. REPORT AND RECOMMENDATION OF THE CITY CLERK**

1. Minutes of the February 1, 2016 and February 2, 2016 City Council meetings will be presented.